

ISPC24

24TH INTERNATIONAL SYMPOSIUM ON PLASMA CHEMISTRY
NAPLES (ITALY) JUNE 9-14, 2019

Audio-Visual guidelines for Speakers

PRESENTATIONS must be uploaded in the **SLIDE CENTER ROOM** which is connected to all the three Conference Rooms (GALATEA, DIONE, PERSEIDE).

All presentations are held in **Microsoft PowerPoint on a PC running Windows**. Please note that **only computer-based POWERPOINT PRESENTATIONS in 16:9 FORMAT will be accepted**. If you are using softwares other than Microsoft PowerPoint on a PC running Windows (e.g. OpenOffice, PowerPoint for MAC, Keynote) please make sure your presentation is converted to Microsoft PowerPoint for Windows PCs (version 2003 or newer).

For presentations that include embedded **videos**, it is highly recommended to bring a copy of the video to the Slide Center Room together with the presentation. MPG4, AVI and MOV are the only acceptable video formats.

To the attention of **MAC users**: if the presentation is on a Mac computer, we recommend you to provide a Windows compatible file and meet with our staff in the Slide Center Room well in advance (at least 2 hours before the time of presentation). If the presentation includes a video, please take note of the required codec.

Timing for uploading the presentation:

Please provide your presentation to the staff in the Slide Center Room well in advance (at least 1 hour before the beginning of the Session).

Speakers are requested to personally provide the files to our staff in the Slide Center Room in order to:

- ensure that no error incurs during the upload / conversion
- take a picture that will be uploaded in the presentation system

Please do not hesitate to contact the Organizing Secretariat or our staff at the Slide Center Room for any further information or clarification.

Thank you for your attention

Organizing Secretariat ISPC24

